

Assemblymember Tom Daly's Office

2400 E. Katella Avenue, Suite 640

Anaheim, CA 92806

<http://asmdc.org/members/a69/>

COMPANY DESCRIPTION

Interested in a career in government or politics? Or do you earnestly care about your community and want to learn in a hands-on approach about how to make a difference? California State Assemblyman Tom Daly, who is currently apart of the Aging and Long-term Care, and the Job, Economic Development, and Economy committees, is offering an internship position.

DUTIES & RESPONSIBILITIES

- Assist staff with constituent inquiries and casework, constituent mail, and management of constituent database for the Sixty-Ninth Assembly District
- Assist staff with identification and general research of key local issues and concerns in the cities of Anaheim, Garden Grove, Orange, and Santa Ana
- Assist staff with representing the assemblymember at various community, business, and local government meetings and events
- Assist staff with special projects and organizing special events

QUALIFICATIONS & REQUIREMENTS

- Current enrollment as a full-time undergraduate student at a four-year college

TIME COMMITMENT

These are the periods of time requested by the employer

- 1-term (50-100 hours/10 weeks)
- 2-term (50-100 hours/20 weeks)

HOW TO APPLY & DEADLINE

Applicants should then send a resume/cover letter to Nadia Villafana at 714-939-8469 or nadia.villafana@asm.ca.gov. Please type "UCI Intern Application: your name" in the subject line.

CONTACT INFORMATION

Please note that the internship is unpaid. Course credit will be accredited by enrolling in SocSci197.

For additional information, contact Nadia at nadia.villafana@asm.ca.gov or call 714-939-8469, visit their website at <http://asmdc.org/members/a69/>.