

Jamboree Housing Corporation

17701 Cowan Avenue, Suite 200

Irvine, Ca, 92614

www.jamboreehousing.com

COMPANY DESCRIPTION

Jamboree Housing Corporation delivers high quality affordable housing and services that transform lives and strengthen communities. We offer services and programs at every single one of our communities to help better the lives of our residents.

DUTIES & RESPONSIBILITIES

- Assist in creation of property profile packages
- Research prospective land developments for new projects
- Support in building of new relationships
- Research partnering opportunities and sources of financing
- Work closely with Business Development Team on additional tasks and projects

QUALIFICATIONS & REQUIREMENTS

- Strong analytical and critical thinking skills
- Exceptional written, oral, and presentation communication abilities
- Understanding of Microsoft Excel, PowerPoint and Word
- Problem-solving ability and dependability
- Desire to work both independently and with a team
- Drive to make a positive impact in our community
- Working towards completion of a Bachelor's or AA Degree

TIME COMMITMENT

These are the requested periods of time by the employer

- 2-term (50-100 hours/20 weeks)

HOW TO APPLY & DEADLINE

Please reach out directly to Volunteer Manager, Annie Carney, at acarney@jamboreehousing.com.

Applications are accepted year round.

CONTACT INFORMATION

For More information please contact Annie Carney at acarney@jamboreehousing.com or 949-214-2327.

You can also visit their website at www.jamboreehousing.com.