Ambrose Advisors

500 Newport Center Dr. Suite 850
Newport Beach, CA 92660
http://ambroseadvisors.com/

COMPANY DESCRIPTION

Ambrose Advisors, LLC is a boutique investment bank serving leading middle-market public and private corporations, family offices, institutional investors, operating executives and individual business owners with financial and strategic advisory services. Ambrose assists its clients in the development and execution of value-enhancement, diversification, and risk mitigation strategies involving acquisitions and dispositions, debt and equity recapitalizations, management buy-outs and ESOP transactions, and sale lease-back transactions.

DUTIES & RESPONSIBILITIES

The responsibilities of this internship at Ambrose Advisors are updating and managing the accounts and contacts in our Salesforce account, creating basic financial models, creating investor presentations, creating and sending out company newsletters, researching and collecting data points in a variety of industries, and any other tasks that are presented by their supervisor.

QUALIFICATIONS & REQUIREMENTS

Job Requirements:

- Business major
- Moderate to advanced accounting and finance experience
- Proficiency in Microsoft Office Applications, especially Excel
- Strong written and verbal communication skills
- Must be a self-starter
- Able to perform well in a fast paced environment
- High capability of problem solving
- Knowledge of data base management
- Experience with Salesforce is ideal

TIME COMMITMENT

These are the requested periods of time by the employer

- 1-term (50-100 hours/10 weeks)
- 1-summer term (50-100 hours/5 weeks)
- 2-summer term (50-100 hours/10 weeks)

HOW TO APPLY & DEADLINE

Please send resume to Jason Chen at jchen@ambroseadvisors.com. Applications accepted year round.

CONTACT INFORMATION

For More information please contact Jason Chen at jchen@ambroseadvisors.com or 949-385-5334. You can also visit their website at http://ambroseadvisors.com/.