**Assemblenlymember Tom Daly’s Office**  
2400 E. Katella Avenue, Suite 640  
Anaheim, CA 92806  
http://asmdc.org/members/a69/

**COMPANY DESCRIPTION**

Interested in a career in government or politics? Or do you earnestly care about your community and want to learn in a hands-on approach about how to make a difference? California State Assemblyman Tom Daly, who is currently apart of the Aging and Long-term Care, and the Job, Economic Development, and Economy committees, is offering an internship position.

**DUTIES & RESPONSIBILITIES**

- Assist staff with constituent inquiries and casework, constituent mail, and management of constituent database for the Sixty-Ninth Assembly District
- Assist staff with identification and general research of key local issues and concerns in the cities of Anaheim, Garden Grove, Orange, and Santa Ana
- Assist staff with representing the assemblymember at various community, business, and local government meetings and events
- Assist staff with special projects and organizing special events

**QUALIFICATIONS & REQUIREMENTS**

- Current enrollment as a full-time undergraduate student at a four-year college

**TIME COMMITMENT**

These are the periods of time requested by the employer

- 1-term (50-100 hours/10 weeks)
- 2-term (50-100 hours/20 weeks)

**HOW TO APPLY & DEADLINE**

Applicants should then send a resume/cover letter to Nadia Villafana at 714-939-8469 or nadia.villafana@asm.ca.gov. Please type “UCI Intern Application: your name” in the subject line.

**CONTACT INFORMATION**

Please note that the internship is unpaid. Course credit will be accredited by enrolling in SocSci197.

For additional information, contact Nadia at nadia.villafana@asm.ca.gov or call 714-939-8469, visit their website at http://asmdc.org/members/a69/.